



Perfect Day
Wedding & Event Planners
"WHERE CELEBRATIONS MEET CLASS"





HEY I'M NADIRA

I am Nadira Zihar - An open book with a big heart. I'm a very detail oriented and punctual character making every effort to keep you stress free on your "Big Day". I assure that every moment will be blissful & your Wedding Day will become a reality as you have dreamt of.



**BECAUSE EVERY
DETAIL MATTERS**

The Day Coordination

We act as the primary point of contact for all wedding vendors, ensure each segment is done on time and everything runs smoothly on your GLAMOROUS DAY.

**Main Coordination Charges
LKR 50,000**

Inclusive of below mentioned details and physical meetings, coordinating the event with the couple & the vendors.

PRIOR EVENT SERVICES:

- **An initial meet up will be scheduled with the couple (and/or parents of the couple), prior to 2 weeks of the wedding day. The day plan of the wedding will be discussed.**
- **The vendor details will be received and coordinated with them regarding the time schedules for the wedding day.**
- **The Wedding Agenda will be prepared according to the couple's requirements and will be sent out to the vendors.**
- **Assisting the couple to coordinate details with the hotel in the final meeting.**
- **The suppliers, drivers/ transportation will be coordinated prior to the wedding.**
- **The hotel rooms will be booked for the couple under their names to assist them in an easy check in.**

On-the-day services:

- **Ensuring the dressers/makeup artists will arrive on time.**
 - **Ensuring the photographers will be at the location on time and the couple will be ready for the photo shoot.**
 - **Ensuring the vehicles needed for transportation are arranged.**
- Ensuring all the setups (Wedding Hall/ Poruwa/ Church) are done as requested.**
- **Coordinating with the Band or DJ to ensure the soundtracks are ready.**
- Checking the floor & the table plan (with table numbers) are set as planned.**
- **Coordinating the speeches, First dance & the retinue dance.**
 - **Ensuring serving of liquor & bites happen on time in a disciplinary way.**
 - **Directing the couple to the cake table/ oil lamp/ champagne fountain.**

- **Directing the couple to the seating area and ensuring the welcome drink is served.**
- **Ensuring the buffet is open on time & the couple and the group will be served first.**
- **Ensuring the portraits, signature boards & thank you cards are ready to be given to the invitees.**
- **Making sure the going away vehicle for the couple is ready & on time at the location.**
- **Assisting in collecting and handing over wedding portraits, signature boards, gifts according to the name list & any leftovers of giveaways to a designated person.**

To Confirm the Booking:

Advance Payment - LKR 25,000/-
Balance Payment - LKR 25,000/-

- In the event of cancellation, only 50% of the advance payment will be refunded.
- Full payment should be settled 1 week prior to the event.

Account Details:

PERFECTDAY WEDDING PLANNERS (PVT) LTD.
1000730539

Commercial Bank - Dehiwala

Thanks for choosing us !